



## PRIVATE ROOM HIRE

Room hire is for a minimum of 8 people and a maximum of 12 people. It is charged at the following rates:

Tuesday, Wednesday and Thursday: £100 per hour, at any time of the day

Friday and Saturday: £150 per hour, between 12pm and 5pm

Friday and Saturday: £200 per hour, between 5pm and 9pm

Sunday: £150 per hour, at any time of the day

### Terms and conditions

- The room hire rates are applicable to our standard opening times of:
  - Monday: closed
  - Tuesday to Saturday: 12pm-9pm
  - Sunday: 12pm-7pm
- The room hire rates act as a minimum spend that can constitute drinks only OR drinks and food
- Drinks may be ordered directly from our standard by-the-glass menu. Alternatively, we can select drinks from our retail shelves to suit your taste profile, and these will be charged as whole products at our drink-in prices
- Organisers and their guests are not allowed to bring any drinks, alcoholic or non-alcoholic, onto our premises, without prior consent from the management
- Any such drinks that are found open will be charged at £20 each and confiscated until the end of the booking time
- Food can be ordered from our sample Private Room Hire Food Menu. Orders must be confirmed at least 7 days prior to the event date. More food can be ordered during the event (subject to availability)
- Any food allergies must be brought to our attention at the point of ordering
- Organisers and their guests are not allowed to bring any food, cold or hot, onto our premises, without prior consent from the management
- The kitchen closes one hour before our standard closing times, and bar last orders is 30 minutes before our standard closing times
- The room must be vacated by all guests, no more than 15 minutes after the allotted booking has ended. It is at the management's discretion as to whether guests may remain in the room beyond the allotted booking time

- Enquiries will be held for one week only. Bookings will only be confirmed upon completion of our booking form and receipt of a non-refundable 50% deposit payment. The balance of payments must be paid in full at least 14 days prior to the event date
- Typically, all payments are non-returnable. It is at the management's discretion to refund any amount
- The management cannot be held liable for the loss of, or damage to organiser's / guests' personal belongings
- The management hold the right to reasonably charge organisers for any damage to the property, fixtures and fittings, due to improper use
- The management cannot be held liable, in the unlikely event of any circumstances beyond their control that leads to having to cancel an organisers' booking
- If organisers wish to cancel their booking, we must receive cancellation notices and refund requests in writing or in person at least 14 days prior to the date of the event.
- Cancellation notices and refund requests are not confirmed until organisers receive correspondence from the management
- All written correspondence can be emailed to [info@crumanchester.co.uk](mailto:info@crumanchester.co.uk) or DM on socials

## BOOKING FORM

Name of organiser: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile: \_\_\_\_\_

Type of event (e.g. birthday, anniversary): \_\_\_\_\_

Event date: \_\_\_\_\_ Event start and end time: \_\_\_\_\_

Number of guests: \_\_\_\_\_ Drinks only / Drinks and food (delete as appropriate)

Dietary requirements: \_\_\_\_\_

Other special requirements (if any): \_\_\_\_\_

Deposit amount: \_\_\_\_\_ Deposit paid date: \_\_\_\_\_

Balance amount and due date: \_\_\_\_\_ Balance paid date: \_\_\_\_\_

I have read, understand, and agree to all the terms and conditions outlined above.

Print name: \_\_\_\_\_ Signature: \_\_\_\_\_